



# CAMP OVERVIEW

## Camp Dates

- Spring Break Camp: March 25-29 (Open to Emerson and non-Emerson families)
- Week 1: June 17-21
- Week 2: June 24-28
- \*OFF: July 1-5
- Week 3: July 8-12
- Week 4: July 15-19
- Week 5: July 22-26
- Week 6: July 29-August 2
- Week 7: August 5-9
- Dog Days of Summer (*Emerson Students Only*): August 12-16

\*Please note that no camps or activities will be available during the week of July 1-5;  
*Summer at Emerson* is closed this week.

## Camp Hours

**Morning Camp:** 9:00am-12:00pm

**Lunch Hour:** 12:00pm-1:00pm

**Afternoon Camp:** 1:00pm-4:00pm

**Full-Day Camp:** 9:00am-4:00pm

## Child Care Hours

**Morning Care:** 8:00am-9:00am

**After Care:** 4:00pm-6:00pm

*Child care is available on a drop-in basis,  
billed at the rate of \$10.00 per hour.*

## Camp Fees

**Half-Day Camps:** \$175-\$232

**Full-Day Camps:** \$315-\$392

## Grade Levels

All camps are designed for students completing grades specified in the camp description during the 2023-2024 school year.

Grade levels are set by our instructors and will not be altered.





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## Brain Monkeys

Brain Monkeys is a STEAM education company that offers enrichment programming for kids of all ages! Emerson School and Brain Monkeys have partnered through *Summer at Emerson* for several years, and we are excited to continue to provide quality STEAM education together. Make sure to look for the Brain Monkeys camps each week for a hands-on, exploratory learning experience!



## Abrakadoodle

Emerson is thrilled to bring back Abrakadoodle every week this summer! Abrakadoodle brings art onsite to kids in schools and community sites through their mobile art program. They provide well-trained teachers, who help inspire kids to immerse in learning and creating art—sometimes getting messy, but always having a blast!

## Before And After Camp Child Care

Child care is available before and after camp on a drop-in basis each day. Before-camp child care runs from 8am-9am for \$10/day. After-camp child care runs from 4pm-6pm for \$10/hour. There is a strict \$4/minute per child late fee for all campers picked up after 6pm. Child care charges are billed to your account and sent via email. **Note:** If your child arrives before 8:50am or is picked up after 4:10pm, you will be charged for child care.

## Lunch And Recess

Our lunch period (12pm-1pm) includes supervised lunch and outdoor recess time. This hour is provided free of charge for campers attending a full day of camp. The lunch hour may be added for \$12/day for our half-day attendees on a drop-in basis. Your account will be billed for this time and sent via email. **Note:** If your child attends half-day camp and is picked up after 12:10pm or arrives before 12:50pm, you will be charged for child care.

## Lunch

Campers who are registered for a morning and afternoon camp during the same week or a full-day camp have lunch and recess from 12pm-1pm supervised by *Summer at Emerson* staff. Campers must bring their own lunch and drink each day. We do not have lunch service, drinks, or refrigeration available at *Summer at Emerson*. Microwaves are available.





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## Snacks

Daily snacks are provided by *Summer at Emerson* for each morning and afternoon camp. The snack schedule—with allergen information—is posted each week at the sign-in area for all campers and parents to see. Typical snacks include: popcorn, pretzels, fruit snacks, Pop Chips, Lorna Doone cookies, Pirate's Booty, Sun Chips, Cheez-Its, and Baked Lays. All snacks will be individually packaged for safety purposes. We will happily find a replacement snack for campers with food allergies but not for finicky eaters. Campers are always welcome to bring snacks from home.

## Registration & Payment

Online registration for all *Summer at Emerson* and Spring Break at Emerson camps will open to the public at 7:00pm on Monday, February 5th, 2024. A non-refundable deposit of \$25 per camp plus a one-time registration fee of \$15 per camper is required at time of registration. We accept payment through electronic funds transfer, VISA, and MasterCard. All balances are due by May 3, 2024. If camps are added after May 3rd, payment in full is required at time of registration. All paper checks received will be processed electronically. There is a \$25 fee for returned checks and an \$8 fee for ACH errors. Camp confirmation will be emailed immediately after payment is processed.

### Registration System Note

When registering for camps, it is possible that you may experience some delays with our system. Please note that this temporary issue is due to buffering, clock synchronization, and an overwhelming number of people trying to register at the exact same time. In the past, this delay has lasted no more than 60 seconds. Please continue to refresh your page, and we will do all that we can to ensure a smooth registration period.

## Early Registration For Emerson Families

Emerson families have the opportunity to register for camps prior to the public registration date. A password will be shared with the Emerson community in order to access these camps early. We ask Emerson families to please keep this password confidential. Any families outside of the Emerson community who use this password and attempt to register early will immediately be removed from camps. Thank you for respecting this special privilege for those students who attend Emerson during the school year.





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## Online Registration

Signing up for camps continues to be an easy process through our online registration portal. Our online service is fast, safe, and simple. If you are a returning family, your login and password remain the same as last year. There is a link to retrieve this information on the main page if you need it. For new families, simply go online to set up your account.

1. Visit [Emerson-School.org/Summer](https://Emerson-School.org/Summer) or choose *Summer at Emerson* from under the 'About' tab.
2. Click on the 'Register Online' link.
3. Click on 'Create an Account' and follow the on-screen steps.

### HELPFUL TIPS FOR ONLINE REGISTRATION:

- Have your child's health and emergency information available as this is required for all campers.
- To secure your child's spot in camp, a non-refundable deposit of \$25 per camp plus a one-time registration fee of \$15 per camper is required at time of registration.
- Payments are accepted in the form of electronic check, VISA, or MasterCard.
- Balances for all camps are due May 3rd, 2024.
- If you have any questions, please email, call, or text: [summer@emerson-school.org](mailto:summer@emerson-school.org) or 734-660-5108.

## Camp Withdrawals

Remaining balances, less deposit, will be refunded for withdrawals made *before* May 3rd, 2024. Those who withdraw *after* May 3rd, 2024 are responsible for the full fee and refunds will not be processed. Exceptions will only be considered for medical circumstances with a doctor's note.



## Camp Cancellation

Summer at Emerson reserves the right to cancel any camp if minimum enrollment is not met. If this is the case, you will be notified via email. Deposits for canceled camps will be applied toward your balance or refunded. Every effort is made to avoid this possibility.

## Waiting Lists

Since many camps fill quickly, we recommend registering as soon as possible. Once a camp is full, you may choose to join the online waiting list. There is no deposit to join a waiting list, and you will be notified via email if a spot becomes available.



# HEALTH & SAFETY

Our goal at *Summer at Emerson* is for every camper to enjoy their experience at camp. If your child has any special considerations/accommodations which may help ease their transition into camp, please share this information with us during the registration process or by contacting the Summer Program Director at [summer@emerson-school.org](mailto:summer@emerson-school.org). This confidential information will only be shared with staff members in direct contact with your child on an as-needed basis. We strive to get to know each camper and to make them comfortable with us. Your assistance in this matter is greatly appreciated.

## Health Form

Your child's health information is required to register for any camp at *Summer at Emerson*. Health information, including insurance information, will be collected online during registration. Please note if your child has any allergies, medically-necessary dietary restrictions, or needs to take medication while at camp.

## Medication

Campers who require medication during camp hours must have a completed Medication Authorization Form on file (found in our Document Center online). Prescription medications require a physician's signature and all medications must be submitted to the Summer Office in their original containers. No camper may be in possession of any medications. Medication will remain in the *Summer at Emerson* office and dispensed to campers as needed. This includes emergency medication for allergic reactions, prescription medications, and over-the-counter medications. Our Summer Medical Professional, Lauren Vemuri, will be stationed at the Summer Office every Monday morning to collect any necessary camper medications for the week.

## Illness Policy

If a child has a fever of 100.4 degrees or higher or has vomited within the last 24 hours, please do not bring your child to Summer at Emerson. If a child has a fever or vomits while at *Summer at Emerson*, we will contact parents immediately for pick up. If a child is not feeling well or is injured while in our care, we will also contact parents to alert them of the situation.

## COVID-19

If there should be a significant surge in COVID cases at camp or in the community at large, *Summer at Emerson* reserves the right to institute policies and protocols that will help keep campers and staff safe. These may include an indoor and/or outdoor mask requirement or weekly COVID testing. We will defer to our Summer Medical Professional, Lauren Vemuri, on all camp-wide health decisions along with the Washtenaw County Health Department (WCHD).

## Masks Optional

At this time, *Summer at Emerson* does **not** require that face masks be worn while at camp. However, if a camper or family feels more comfortable wearing a mask to camp, that is a perfectly acceptable and supported decision. Every family has a unique set of circumstances that impacts their decisions, and we respect each camper's (and/or family's) decision to wear or not wear a mask. We will rely on campers to accept and comply with their family's decision about mask wearing.





# POLICIES & PROTOCOLS

## Drop-Off And Pick-Up

Every day, a parent or guardian must walk each camper into the building and sign them in electronically on an iPad at our sign-in station with their personalized identification number (PIN). Each adult that is authorized to pick up a camper should have a four digit PIN assigned to them. If you need to add another person as an authorized pick-up for your child, email the Summer Director at [summer@emerson-school.org](mailto:summer@emerson-school.org) and that person will be assigned their own PIN. These numbers will be emailed out to all families the week before your child attends camp. At the end of each day of camp, a parent or guardian must use their PIN to sign out on our iPads and pick up their camper(s). No camper will be permitted to leave the camp without an adult. Please do not share your PIN with anyone that is not officially authorized to pick up your child.

## Electronics

Campers should not bring electronics with them to camp. Video games, laptops, cell phones, and cameras are not allowed. The only exception to this is when needed specifically for a certain camp. In those cases, electronic devices can be used during camp time *ONLY* and then stored away in their locker or at the *Summer at Emerson* office. Electronic devices are not to be used at recess or in before or after camp child care.

## Screen Time & Media

We believe that the best camp experiences happen away from screens while kids are engaging with their fellow campers both indoors and outdoors. With this in mind, we strongly discourage excessive screen time in our camps. If an instructor wishes to show any type of visual media (movies, television, YouTube videos, etc), it must be pre-approved by the Summer Director in writing. We strive to make sure that any media shown pertains specifically to camp content and is no longer than 10-15 minutes. **Note:** Exceptions may be made for rainy days when recess and/or before and after camp child care takes place inside. In these circumstances, age appropriate movies with a 'G' or 'PG' family rating may be shown with the approval of the Director.

## Sunscreen

Apply sunscreen to your child before arriving at camp. If a second application is needed, please provide sunscreen that is clearly marked with your child's full name to the Summer Office. We highly recommend bringing spray sunscreens. We will remind campers to reapply sunscreen after lunch, before going out for recess. A sunscreen application waiver must be completed online at the time of registration before we can assist your child. Summer at Emerson cannot supply sunscreen for any camper.

## Photography

During camp, your child's photograph may be taken and possibly used in future *Summer at Emerson* publications, social media promotions, or advertisements. It is our policy not to publish children's names with their photos. Please contact the Summer Director in writing prior to your child attending camp if you do not want your child photographed.

## Birthday Treats

If you would like to celebrate your child's birthday at camp, please contact the Summer Director at least one week in advance to coordinate with your child's instructor(s). In order to be inclusive and to help keep our camp as safe as possible, we celebrate birthdays at *Summer at Emerson* with non-food treats. Some ideas include: Play-Doh, erasers, small toys, books, stickers, bubbles, etc. We will NOT be accepting any food birthday treats.

## Family Pets

Due to campers' allergies and fears, pets are not permitted in the building when dropping off or picking up your child at *Summer at Emerson*.